



YUCCA ELEMENTARY SCHOOL

DISTRICT NO. 13 AGENDA

TUESDAY, OCTOBER 10, 2017 AT 4:30 PM



P.O. Box 128

12261 SOUTH 3RD STREET

YUCCA, ARIZONA

928-766-2581

WWW.YUCCASCHOOL.COM

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes ARS 38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Board will hold a meeting open to the public as specified below. The Board reserves the right to change the order of items on the agenda. Pursuant to ARS 38-431.03, the Board may vote to go into Executive Session, which will not be open to the public, in order to discuss personnel matters or to obtain legal advice concerning any item on this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE

READING OF THE MINUTES OF THE SEPTEMBER 12, 2017 REGULAR MEETING. (Discussion/ Action)

CALL TO THE PUBLIC: This is an opportunity to address the board on items that are **NOT** on the agenda. Board action is limited by law to discussion only or scheduling the item for future consideration. Individuals who wish to address the Board will need to fill out a request form prior to the start of the meeting.

APPROVE, DENY OR DELETE THE FOLLOWING POLICIES:

- BBBA—BOARD MEMBER QUALIFICATIONS
- EEAEA—BUS DRIVER REQUIREMENTS, TRAINING, AND RESPONSIBILITIES
- GCQF—DISCIPLINE, SUSPENSION, AND DISMISSAL OF PROFESSIONAL STAFF MEMBERS
- GDFA—SUPPORT STAFF QUALIFICATIONS AND REQUIREMENTS (FINGERPRINTING REQUIREMENTS)
- IJJ—TEXTBOOK/SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION
- IJNDB-E & IJNDB—USE OF TECHNOLOGY RESOURCES IN INSTRUCTION (ELECTRONIC INFORMATION SERVICES USER AGREEMENT)
- IKE-RB—PROMOTION AND RETENTION OF STUDENTS
- JFAA—ADMISSION OF RESIDENT STUDENTS
- JFABC—ADMISSION OF TRANSFER STUDENTS (ACADEMIC CREDIT TRANSFER)
- JFB—OPEN ENROLLMENT
- JL—STUDENT WELLNESS
- KB—PARENTAL INVOLVEMENT IN EDUCATION
- (Discussion/Action)

ANNUAL FINANCIAL REPORT AFR: The AFR is due yearly by October 15 for the previous fiscal year.

(DISCUSSION/ACTION)

REVIEW THE FOLLOWING POLICIES:

- EEAG—Student transport in private vehicles
- GDF-EE—Support Staff hiring; procedures and policies for employment authorization
- JQ-EB—Student fees, fines and charges
- JRCA-R—Request for transfer records (Discussion)

MONTHLY BUSINESS:

- Payroll Vouchers 7;7018, 8;8018 (Action)
- Expense Vouchers 1807, 1808 (Action)
- Expenditure Report for September 2017. (Report)
- Sign 4 Cover Sheets (Discussion/Action)

ADMINISTRATIVE BUSINESS: Enrollment, monthly updates, etc.

EMPLOYEE AND/OR BOARD COMMENTS: Next Regular Board Meeting – **Tuesday, November 14, 2017** at 4:30 p.m. unless the majority vote changes the date.

Yucca Elementary

EXPENDITURES - FOR BOARD

From Date: 9/1/2017

Fiscal Year: 2017-2018

Subtotal by Collapse Mask
 Include pre encumbrance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance
001.100.1000.6110.101.0000	M&O CERTIFIED SALARIES	\$140,000.00	\$17,176.92	\$34,353.84	\$105,646.16
001.100.1000.6112.101.0000	Teachers	\$5,000.00	\$300.00	\$300.00	\$4,700.00
001.100.1000.6113.101.0000	M&O SUB TEACHERS	\$500.00	\$0.00	\$0.00	\$500.00
001.100.1000.6150.101.0000	CLASS SALARIES	\$26,000.00	\$3,391.74	\$5,715.51	\$20,284.49
001.100.1000.6210.101.0000	EMPLOYEE INSURANCE	\$30,000.00	\$2,611.07	\$5,504.07	\$24,495.93
001.100.1000.6221.101.0000	SOC SEC - OASDI	\$10,500.00	\$1,293.87	\$2,502.92	\$7,997.08
001.100.1000.6222.101.0000	MEDICARE-HOSP INS	\$2,500.00	\$302.61	\$585.39	\$1,914.61
001.100.1000.6231.101.0000	STATE RETIREMENT	\$18,800.00	\$2,182.71	\$4,314.89	\$14,485.11
001.100.1000.6232.101.0000	LNG-TRM DISABILITY	\$250.00	\$30.39	\$60.46	\$189.54
001.100.1000.6250.101.0000	UNEMP INSURANCE	\$2,000.00	\$74.37	\$940.95	\$1,059.05
001.100.1000.6260.101.0000	WORKERS' COMP	\$850.00	\$0.00	\$0.00	\$850.00
001.100.1000.6300.101.0000	PUR PROF/TECH SVS	\$1,500.00	\$0.00	\$0.00	\$1,500.00
001.100.1000.6320.101.0000	CONTRACTED INSTRUCTIONAL SERV	\$10,000.00	\$235.00	\$1,175.00	\$8,825.00
001.100.1000.6561.101.0000	TUITION TO OTHER ARIZONA	\$108,000.00	\$0.00	\$0.00	\$108,000.00
001.100.1000.6565.101.0000	TUITION - DEBT SERVICE	\$13,000.00	\$0.00	\$0.00	\$13,000.00
001.100.1000.6580.101.0000	TRAVEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00
001.100.1000.6610.101.0000	GENERAL SUPPLIES	\$14,000.00	\$1,367.68	\$2,902.43	\$11,097.57
001.100.1000.6810.101.0000	DUES AND FEES	\$750.00	\$0.00	\$0.00	\$750.00
001.100.1000.6890.101.0000	Miscellaneous	\$2,000.00	\$0.00	\$374.73	\$1,625.27
	FUNCTION: INSTRUCTION - 1000	\$387,650.00	\$28,966.36	\$58,730.19	\$328,919.81
001.100.2100.6300.101.0000	PUR PROF/TECH SVS	\$200.00	\$0.00	\$0.00	\$200.00
001.100.2100.6580.101.0000	TRAVEL	\$100.00	\$0.00	\$0.00	\$100.00
001.100.2100.6610.101.0000	GENERAL SUPPLIES	\$300.00	\$0.00	\$0.00	\$300.00
	FUNCTION: SUPPORT SERVICES - 2100	\$600.00	\$0.00	\$0.00	\$600.00
001.100.2300.6300.101.0000	PUR PROF/TECH SVS	\$400.00	\$0.00	\$0.00	\$400.00
001.100.2300.6580.101.0000	TRAVEL	\$750.00	\$0.00	\$0.00	\$750.00
001.100.2300.6810.101.0000	DUES AND FEES	\$3,400.00	\$0.00	\$3,022.00	\$378.00
	FUNCTION: SUPP SVS-GEN ADMIN - 2300	\$4,550.00	\$0.00	\$3,022.00	\$1,528.00
001.100.2400.6110.101.0000	CERTIFIED SALARIES	\$25,000.00	\$2,884.62	\$6,730.78	\$18,269.22
001.100.2400.6210.101.0000	EMPLOYEE INSURANCE	\$2,800.00	\$254.81	\$517.81	\$2,282.19
001.100.2400.6221.101.0000	SOC SEC - OASDI	\$1,550.00	\$178.83	\$417.28	\$1,132.72
001.100.2400.6222.101.0000	MEDICARE-HOSP INS	\$375.00	\$41.82	\$97.58	\$277.42
001.100.2400.6231.101.0000	STATE RETIREMENT	\$2,850.00	\$327.12	\$763.28	\$2,086.72
001.100.2400.6232.101.0000	LNG-TRM DISABILITY	\$35.00	\$4.62	\$10.78	\$24.22
001.100.2400.6300.101.0000	PUR PROF/TECH SVS	\$2,000.00	\$0.00	\$0.00	\$2,000.00
001.100.2400.6580.101.0000	TRAVEL	\$750.00	\$0.00	\$0.00	\$750.00
001.100.2400.6644.101.0000	OTHR BOOKS	\$500.00	\$0.00	\$0.00	\$500.00
	FUNCTION: SUPP SVS-SCH ADMIN - 2400	\$35,860.00	\$3,691.82	\$8,537.51	\$27,322.49
001.100.2500.6150.101.0000	CLASS SALARIES	\$31,000.00	\$4,839.96	\$10,002.47	\$20,997.53
001.100.2500.6210.101.0000	EMPLOYEE INSURANCE	\$5,500.00	\$517.81	\$1,043.81	\$4,456.19
001.100.2500.6221.101.0000	SOC SEC - OASDI	\$2,100.00	\$300.08	\$620.16	\$1,479.84
001.100.2500.6222.101.0000	MEDICARE-HOSP INS	\$480.00	\$70.19	\$145.04	\$334.96
001.100.2500.6231.101.0000	STATE RETIREMENT	\$3,750.00	\$548.85	\$1,134.27	\$2,615.73
001.100.2500.6232.101.0000	LNG-TRM DISABILITY	\$50.00	\$7.75	\$16.01	\$33.99
001.100.2500.6250.101.0000	UNEMP INSURANCE	\$990.00	\$0.00	\$0.00	\$990.00
001.100.2500.6260.101.0000	WORKERS' COMP	\$175.00	\$0.00	\$108.89	\$66.11
001.100.2500.6300.101.0000	PUR PROF/TECH SVS	\$4,000.00	\$0.00	\$0.00	\$4,000.00

Yucca Elementary

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001.100.2500.6532.101.0000	OTH COMM SERVICES	\$500.00	\$98.00	\$98.00	\$402.00
001.100.2500.6540.101.0000	ADVERTISING	\$750.00	\$0.00	\$0.00	\$750.00
001.100.2500.6550.101.0000	PRINTING & BINDING	\$750.00	\$281.83	\$281.83	\$468.17
001.100.2500.6580.101.0000	ADMIN TRAVEL	\$2,500.00	\$0.00	\$0.00	\$2,500.00
001.100.2500.6610.101.0000	GENERAL SUPPLIES	\$5,000.00	\$202.83	\$902.02	\$4,097.98
001.100.2500.6890.000.0000	Staff Logo Polos	\$0.00	\$0.00	\$118.00	(\$118.00)
	FUNCTION: SUPP SVS-BUSINESS - 2500	\$57,545.00	\$6,867.30	\$14,470.50	\$43,074.50
001.100.2600.6411.101.0000	WATER/SEWAGE	\$1,200.00	\$115.51	\$570.25	\$629.75
001.100.2600.6420.101.0000	CLEANING SERVICES	\$10,000.00	\$785.00	\$2,705.00	\$7,295.00
001.100.2600.6421.101.0000	DISPOSAL SERVICES	\$900.00	\$0.00	\$150.00	\$750.00
001.100.2600.6430.101.0000	REPAIR & MAIN SVS	\$14,000.00	\$1,280.00	\$3,580.00	\$10,420.00
001.100.2600.6531.101.0000	TELEPHONE	\$10,000.00	\$1,552.27	\$4,928.71	\$5,071.29
001.100.2600.6610.101.0000	GENERAL SUPPLIES	\$4,000.00	\$0.00	\$66.11	\$3,933.89
001.100.2600.6622.101.0000	ELECTRICITY	\$7,500.00	\$728.83	\$2,074.47	\$5,425.53
001.100.2600.6623.101.0000	BOTTLED GAS	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.100.2600.6626.101.0000	GASOLINE	\$200.00	\$0.00	\$0.00	\$200.00
001.100.2600.6810.101.0000	DUES AND FEES	\$800.00	\$201.00	\$201.00	\$599.00
	FUNCTION: OPER/MAIN PLANT SV - 2600	\$49,600.00	\$4,662.61	\$14,275.54	\$35,324.46
001.100.2620.6520.101.0000	INS(NON EMP BENS)	\$12,000.00	\$0.00	\$8,375.00	\$3,625.00
	FUNCTION: OPERATING BLDG SVS - 2620	\$12,000.00	\$0.00	\$8,375.00	\$3,625.00
001.100.3100.6150.101.0000	CLASS SALARIES	\$20,000.00	\$2,123.70	\$3,755.57	\$16,244.43
001.100.3100.6210.101.0000	EMPLOYEE INSURANCE	\$5,500.00	\$517.81	\$1,043.81	\$4,456.19
001.100.3100.6221.101.0000	SOC SEC - OASDI	\$1,250.00	\$131.67	\$232.85	\$1,017.15
001.100.3100.6222.101.0000	MEDICARE-HOSP INS	\$300.00	\$30.79	\$54.45	\$245.55
001.100.3100.6231.101.0000	STATE RETIREMENT	\$2,300.00	\$240.82	\$414.53	\$1,885.47
001.100.3100.6232.101.0000	LNG-TRM DISABILITY	\$30.00	\$3.39	\$5.84	\$24.16
001.100.3100.6250.101.0000	UNEMP INSURANCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.100.3100.6260.101.0000	WORKERS' COMP	\$630.00	\$0.00	\$298.29	\$331.71
001.100.3100.6300.101.0000	PUR PROF/TECH SVS	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.100.3100.6430.101.0000	REPAIR & MAIN SVS	\$2,000.00	\$0.00	\$800.00	\$1,200.00
001.100.3100.6580.101.0000	CAFETERIA TRAVEL	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.100.3100.6610.101.0000	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.100.3100.6633.101.0000	FOOD AND MILK	\$2,000.00	\$41.35	\$179.59	\$1,820.41
001.100.3100.6810.101.0000	KITCHEN INSPECTION	\$1,000.00	\$0.00	\$457.00	\$543.00
	FUNCTION: FOOD SERVICE OPER - 3100	\$39,010.00	\$3,089.53	\$7,241.93	\$31,768.07
001.200.2100.6300.101.0000	PUR PROF/TECH SVS	\$20,000.00	\$2,000.00	\$2,000.00	\$18,000.00
001.200.2100.6610.101.0000	GENERAL SUPPLIES	\$200.00	\$0.00	\$0.00	\$200.00
	FUNCTION: SUPPORT SERVICES - 2100	\$20,200.00	\$2,000.00	\$2,000.00	\$18,200.00
001.200.2200.6580.101.0000	TRAVEL	\$500.00	\$0.00	\$0.00	\$500.00
	FUNCTION: SUPPORT SERVICES INSTRUCTIONAL STAFF - 2200	\$500.00	\$0.00	\$0.00	\$500.00
001.400.2700.6430.101.0000	REPAIR & MAIN SVS	\$500.00	\$0.00	\$0.00	\$500.00
001.400.2700.6510.101.0000	STUDENT TRANS SVS	\$6,000.00	\$0.00	\$0.00	\$6,000.00
001.400.2700.6626.101.0000	GASOLINE	\$500.00	\$0.00	\$0.00	\$500.00
001.400.2700.6800.101.0000	STUDENT FIELD TRIP FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00
001.420.2700.6510.101.0000	STUDENT TRANS SVS	\$500.00	\$0.00	\$0.00	\$500.00

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	FUNCTION: STUDENT TRANS SVS - 2700	\$8,500.00	\$0.00	\$0.00	\$8,500.00
001.550.1000.6610.101.0000	GENERAL SUPPLIES	\$1,569.00	\$0.00	\$230.54	\$1,338.46
	FUNCTION: INSTRUCTION - 1000	\$1,569.00	\$0.00	\$230.54	\$1,338.46
	FUND: MAINT & OPER FUNDS - 001	\$617,584.00	\$49,277.62	\$116,883.21	\$500,700.79
610.100.1000.6300.101.0000	PUR PROF/TECH SVS	\$5,500.00	\$0.00	\$5,120.00	\$380.00
610.100.1000.6642.101.0000	TEXTBOOKS AND WORK BOOKS	\$7,500.00	\$57.35	\$2,234.81	\$5,265.19
610.100.1000.6643.101.0000	INSTRUCTIONAL AIDS	\$3,000.00	\$161.20	\$171.20	\$2,828.80
610.100.1000.6731.101.0000	FURNITURE	\$3,000.00	\$0.00	\$438.79	\$2,561.21
	FUNCTION: INSTRUCTION - 1000	\$19,000.00	\$218.55	\$7,964.80	\$11,035.20
610.100.2100.6643.101.0000	INSTRUCTIONAL AIDS	\$100.00	\$0.00	\$0.00	\$100.00
	FUNCTION: SUPPORT SERVICES - 2100	\$100.00	\$0.00	\$0.00	\$100.00
610.100.2500.6737.101.0000	NON INSTRUCTIONAL SOFTWARE	\$15,000.00	\$0.00	\$13,830.20	\$1,169.80
	FUNCTION: SUPP SVS-BUSINESS - 2500	\$15,000.00	\$0.00	\$13,830.20	\$1,169.80
610.100.2600.6430.101.0000	REPAIR & MAIN SVS	\$5,000.00	\$460.00	\$460.00	\$4,540.00
610.100.2600.6731.101.0000	FURNITURE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	FUNCTION: OPER/MAIN PLANT SV - 2600	\$7,000.00	\$460.00	\$460.00	\$6,540.00
610.100.4000.6450.101.0000	CONSTRUCTION SVS	\$10,000.00	\$0.00	\$2,732.12	\$7,267.88
	FUNCTION: FAC ACQ & CONT SVS - 4000	\$10,000.00	\$0.00	\$2,732.12	\$7,267.88
610.400.2700.6430.101.0000	PUPIL TRAN REPAIR	\$1,000.00	\$0.00	\$0.00	\$1,000.00
610.400.2700.6734.101.0000	Vehicles	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	FUNCTION: STUDENT TRANS SVS - 2700	\$41,000.00	\$0.00	\$0.00	\$41,000.00
	FUND: CAPITAL OUTLAY - 610	\$92,100.00	\$678.55	\$24,987.12	\$67,112.88
	Grand Total:	\$709,684.00	\$49,956.17	\$141,870.33	\$567,813.67

End of Report